



FEDLINK BULLETIN

NEWS FROM THE FEDERAL LIBRARY INFORMATION NETWORK (FEDLINK)

BULLETIN FY2018 - 4

NOVEMBER 16, 2017

Need immediate assistance? Contact the Fiscal Hotlines!

Members
202-707-4900

Vendors
202-707-4961

101 Independence Ave
S.E.
Washington, DC
20540-4935

Phone: (202) 707-4800
FAX: (202) 707-4818

<http://www.loc.gov/flicc>



LIBRARY OF
CONGRESS
FEDLINK

Contract Management for Information Retrieval Orders

If you are waiting for agency approval on your FY18 FEDLINK interagency agreement (IAA) and need to renew upcoming Information Retrieval services, please contact FEDLINK to discuss your options as soon as possible.

FEDLINK requires a lead-time of 60 days for orders under \$150,000 and 90 days for orders over \$150,000. FEDLINK is committed to fulfilling your orders within the procurement lead times listed above, but also relies on members in the contract management process. Please review the start dates for your requirements and proactively manage your procurements to work with FEDLINK to avoid unauthorized commitments or service disruption.

If a member agency receives vendor services after the date the order expires, or purchases products outside the scope of its order, the member agency has made an “unauthorized commitment” on behalf of the federal government. Please see FEDLINK Bulletin 2017-3 for more information on Unauthorized Commitments.

For more information, please contact the FEDLINK Member hotline at 202-707-4900 or email fliccfno@loc.gov.

Featured FEDLINK Member Question: Can I use funds from a prior fiscal year?

Unfortunately, the federal government

cannot use expired (annual or multi-year ‘FY16/FY17’) funds to issue new orders in FY2018. However, agencies with available multi-year (non-appropriated, no-year, non-expiring multi-year ‘17/18’, etc.) funds in prior fiscal year accounts may use those funds to establish an FY2018 Interagency Agreement (IAA). FEDLINK can start processing new IAAs and with multi-year funds in pre-award accounts (Z-accounts).

Not sure the status of your funds? Contact the FEDLINK Member hotline at 202-707-4900 for any account questions.

Transfer Pay Fee Stays at FY17 Level

For Fiscal Year 2018, FEDLINK’s administrative fee for Transfer Pay will remain at 6.75% on all service dollars. FEDLINK has discontinued the tiered discounts.

FEDLINK Will Issue Awards Call for Nominations

Later this month, FEDLINK will issue its annual call for nominations for the FEDLINK Awards. These awards recognize and commend outstanding, innovative, and sustained achievements during the previous fiscal year by the following categories: Librarian, Library Technician, and Small and Large Federal Library or Information Center. Watch your email and the [FEDLINK website](#) for more information.