



# FEDLINK BULLETIN

NEWS FROM THE FEDERAL LIBRARY INFORMATION NETWORK (FEDLINK)

BULLETIN FY2018 - 10

TUESDAY, MAY 29, 2018

**Fiscal year 2018 submission deadlines are established to enable FEDLINK to schedule and prioritize work efficiently. Any exception to the below deadlines will have to be approved by the FEDLINK Executive Director.**

Type of Action	BOOKS	INFORMATION RETRIEVAL	SERIALS	OTHER: Preservation/ Digitization, Technical services
<b>De-obligate Funds / Cancel / Refund</b>	July 31, 2018	July 31, 2018	July 1, 2018	July 31, 2018
<b>FY18 New Orders</b>	<\$150K= July 16, 2018 >\$150K=July 6,2018	<\$150K=August 31, 2018 >\$150K=August 3, 2018	July 1, 2018	N/A
<b>FY18 Modifications (includes exercising option)</b>	July 6, 2018 for both Lots 2 & 3	N/A	July 1, 2018 for FY18 through October 2018 start date.  September 7, 2018 for FY18 November 2018 through January 1, 2019.	July 6, 2018
<b>Add FY 18 Funds</b>	Existing Lot 1=September 21, 2018	See FY18 New Orders	See FY18 New Orders or Modifications	See FY18 Modifications
<b>FY19 New Orders</b>	N/A	Using FY18 funds for October start date see FY18 New Orders	Using FY18 funds for FY19 first quarter date see FY18 New Orders or Modifications	N/A

## Transfer Pay or Direct Express: Which Works for Your Agency?

Transfer Pay and Direct Express differ based on the amount of contracting and accounting support FEDLINK provides.

**Transfer Pay is the full-service model for Books, Information Retrieval, and Serials.**

Transfer Pay services include

- ~ completing requirements for request for proposals (RFPs)
- ~ conducting competitions
- ~ resolving issues with vendors
- ~ monitoring and maintaining account balances, and
- ~ invoice processing.

With Transfer Pay, your agency signs an interagency agreement with FEDLINK and funds your agency account based on price quotations from your vendors. FEDLINK

charges your agency a 6.75% administrative fee to compete, order, and pay all of your agency's related invoices.

**Direct Express is the self-service model for Foreign Language Learning, Information Retrieval, and OCLC.**

With Direct Express, your agency's contracting official cites the FEDLINK contract number on the agency purchase order and sends it directly to the vendor. Your agency is responsible for executing all contract actions, issuing the order, and paying the invoice.

The vendor pays FEDLINK an administrative fee of 0.75% of the total sales.

Not sure which option works best for you? Email [fliccfno@loc.gov](mailto:fliccfno@loc.gov) for more information.



LIBRARY OF CONGRESS  
FEDLINK

101 Independence Ave, S.E.  
Washington, DC 20540-4935  
(202) 707-4800 FX:(202) 707-4818  
<http://www.loc.gov/flicc>