

LITERACY AWARDS

LIBRARY
OF CONGRESS

STATE AWARDS

OCTOBER 2018 – SEPTEMBER 2019

INFORMATION SHEET

PURPOSE: The Library of Congress State Literacy Awards Program, underwritten by David M. Rubenstein, recognizes organizations or programs that have made outstanding contributions to promoting literacy and/or reading in the local community or state.

AWARD: The state awards program includes up to 10 awards of \$2,225, each to be awarded in 2019. State Centers for the Book are invited to select one nominee from their state to compete for one of up to 10 awards.

RULES: When applying for the state award from the Library of Congress State Literacy Awards Program, the State Centers for the Book acknowledge the following:

1. Each State Center for the Book is allowed to nominate one organization or program based on a fair and transparent process.
2. Individuals cannot be nominated.
3. The nominated organization or program must be headquartered and operating within the state that nominates it and cannot operate on a for-profit basis.
4. The award is called “Library of Congress State Literacy Award.” The award cannot be renamed after a person or program and award money cannot be used to collaborate on or support a pre-existing award.
5. The State Center for the Book receives the award money from the Library of Congress and is responsible for distributing it to the winning organization or program within its state.
6. The winning state Centers for the Book will not spend more than 10% of the award on administrative costs. The remainder of the funds are to be used for the prize.
7. The Library of Congress Literacy Awards Program staff will provide a common visual identity and acknowledgment statement to the State Centers for use on literacy award material. This common visual identity and acknowledgment statement will be used/mentioned in any local programming, PR, or in any other related activity.
8. Names of the state winners (up to 10) will be published on the read.gov website.

PROCESS:

1. Organizations within a state competing for the Library of Congress State Literacy Award nomination for that state must follow the application process established by that state’s Center for the Book. State Centers for the Book are free to establish their own application process and their own methods for selecting their state winner, provided they do so in a fair and transparent manner.
2. The State Center reviews all of the applications and selects one nomination.
3. The State Center completes and submits the “Center for the Book Nomination Form” to literacyawards@loc.gov by Dec. 14, 2018.
4. A review panel consisting of the chair of the Literacy Awards Program Advisory Board and chairs of the American Prize and David M. Rubenstein Prize Award committees will determine the 10 winning nominations from all submitted by the State Centers for the Book.
5. Recipients will be notified no later than February 2019.
6. State Centers for the Book with winning nominees will be asked to provide the Library of Congress Literacy Awards Program staff with feedback on the application process/experience and impact the award had on both the State Centers and the receiving organization within 180 days after the State Center delivers the award money to the winning organization. Information will be used for purposes of improving and promoting the program.

LITERACY AWARDS

LIBRARY
OF CONGRESS

**CENTER FOR THE BOOK NOMINATION FORM FOR LITERACY AWARDS PROGRAM AT STATE LEVEL
(TO BE COMPLETED BY THE STATE CENTER FOR THE BOOK)**

This nomination form constitutes a State Center for the Book request for funding from the Library of Congress Literacy Awards Program to support the implementation of a literacy awards program at the state level.

Please complete the following:

State Center for the Book:

Contact Person:

Preferred email:

Preferred telephone:

Name of the organization being nominated:

(Include website if available)

State Center for the Book Statement of Support (200 words max.):

(Feel free to submit letters of reference, local newspaper coverage, articles and other documentation intended to support your nomination.)