

FEDLINK Registration
Computers in Libraries 2019 Conference & Exhibition

Crystal City, Arlington, VA ~ March 25-28, 2019

Conference website: <http://computersinlibraries.infotoday.com/2019/>

Discount Pricing

FEDLINK has negotiated a group discount with Information Today, Inc. for FEDLINK members to attend the Computers in Libraries (CIL) 2019 Conference & Exhibition. The discounted FEDLINK price is \$359 per registrant for the full 3-day conference, a savings of 28% off the standard early-bird price of \$499. No discounts are available for individual pre-conference workshops or single day passes; however, discounts are available for passes that include pre-conference sessions.

Payment Methods

FEDLINK will handle registration **only** for FEDLINK members with an FY2019 interagency agreement that includes a FEDLINK Training (FT) account; however, other direct payment options are available. Please follow the instructions below to register.

- **Register with FEDLINK Training (FT) Account**

To register to receive the greatest discounts and pay using your FT account, you must complete your agency's FY2019 interagency agreement (IAA) and submit your CIL registration form to Anne Harrison at anha@loc.gov no later than **5:00 pm on Wednesday, February 20, 2019**. Submit one registration form per individual attendee. *Please do not send registration forms directly to Information Today.* Each registrant will receive an email confirmation upon receipt of the completed registration and verification of an FY2019 FT account. Please note that travel and per diem cannot be paid through your FT account.

- **Register with Other Payment Methods**

Members who wish to pay by credit card, check, or purchase order and receive the FEDLINK discounts must register online at <http://computersinlibraries.infotoday.com/2019/Registration.aspx> and enter the **FEDLINK Priority Code**. *Before registering*, contact Anne Harrison at anha@loc.gov to request the Priority Code, which you will enter at the top of the online registration form. Please note that standard government training forms are not an acceptable form of payment.

Registration Fees Increase After February 22

Early bird and FEDLINK discount registration ends 5:00 pm on Friday, February 22, 2019. After that date, you may register as instructed above; however, prices will increase by \$10 for the full conference and \$20 for the Gold and Single Day Passes and the Pre-conference Workshops.

Substitutions, Cancellations, and Refunds

Substitutions, cancellations, and refunds are subject to CIL policy. Cancellations will be accepted if received in writing to Information Today, Inc. no later than February 22, 2019. Full refunds minus a \$50 processing fee will be issued. No refunds will be given after this date. Substitutions for the same amount of fees may be made through February 22, 2019. Please indicate the name and the title of the person who will be replacing the original registrant when submitting any substitution request.

For questions about registration or the conference, contact fliccfno@loc.gov. For information about establishing or adding funds to a FEDLINK FT account, call the FEDLINK fiscal hotline at 202-707-4900 or send email to the fiscal staff at fliccfo@loc.gov.