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2020 STATE LITERACY AWARDS PROGRAM

INFORMATION SHEET

PURPOSE: The Library of Congress State Literacy Awards Program, made possible through the generous support of David M. Rubenstein, recognizes organizations or programs that have made outstanding and innovative contributions to promoting literacy and/or reading in the local community or state.

AWARD: The state awards program includes up to 10 awards of \$2,225 each, to be awarded in 2020. State affiliates of the Library of Congress Center for the Book are invited to select one nominee from their state to compete for one of up to 10 awards.

RULES: When applying for the state award from the Library of Congress State Literacy Awards Program, the state affiliates of the Library of Congress Center for the Book acknowledge the following:

1. Each state affiliate of the Library of Congress Center for the Book may nominate one organization or program based on a fair and transparent process.
2. Past state literacy award winners are not eligible to be nominated for 5 years from the year they last won.
3. Individuals cannot be nominated.
4. The nominated organization or program must be headquartered and operating within the state that nominates it and cannot operate on a for-profit basis.
5. The award is called "Library of Congress State Literacy Award." The award cannot be renamed after a person or program and award money cannot be used to collaborate on or support a pre-existing award.
6. The state affiliate of the Library of Congress Center for the Book receives the award money from the Library of Congress and is responsible for distributing it to the winning organization or program within its state.
7. The winning state affiliate of the Library of Congress Center for the Book will not spend more than 10% of the award on administrative costs. The remainder of the funds are to be used for the prize.
8. The Library of Congress Literacy Awards Program staff will provide a common visual identity and acknowledgment statement to the state affiliates of the Library of Congress Center for the Book for use on literacy award material. This common visual identity and acknowledgment statement will be used/mentioned in any local programming, PR, or in any other related activity.
9. Names of the state winners will be published on the read.gov website.

PROCESS:

1. Organizations within a state applying for a Library of Congress State Literacy Award nomination for that state must follow the application process established by that state's Center for the Book affiliate. State affiliates of the Library of Congress Center for the Book are free to establish their own application process and their own methods for selecting their state nominee, provided they do so in a fair and transparent manner.
2. The state affiliate of the Library of Congress Center for the Book reviews all of the applications and selects one nomination.
3. The state affiliate of the Library of Congress Center for the Book completes and submits the "Nomination Form for State Literacy Awards Program" to literacyawards@loc.gov by Dec. 13, 2019.
4. A subcommittee of the Literacy Awards Program Advisory Board, led by the Chair of the Board, will select the recipients.
5. Recipients will be notified no later than February 2020.
6. State affiliates of the Library of Congress Center for the Book with winning nominees will be asked to provide the Library of Congress Literacy Awards Program staff with feedback on the application process/experience and impact the award had on both the state affiliate and the receiving organization. They will be asked to provide this feedback within 180 days after the state affiliate delivers the award money to the winning organization. Information will be used for purposes of improving and promoting the program.

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NOMINATION FORM FOR THE 2020 STATE LITERACY AWARDS PROGRAM

(TO BE COMPLETED BY THE STATE AFFILIATE OF THE LIBRARY OF CONGRESS CENTER FOR THE BOOK)

This nomination form constitutes a state affiliate of the Library of Congress Center for the Book request for funding from the Library of Congress Literacy Awards Program to support the implementation of a literacy awards program at the state level. The 2020 nomination period closes December 13, 2019. Please complete this form and submit to literacyawards@loc.gov.

State affiliate of the Library of Congress Center for the Book:

Contact person:

Email:

Telephone:

Organization being nominated:

Website of organization being nominated:

Mailing address of organization being nominated:

State affiliate of the Library of Congress Center for the Book statement of support (200 words max.):

Feel free to submit letters of reference, local newspaper coverage, articles and other documentation intended to support your nomination.

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